**Honor Guard Training**

**Location:**

Green Lake Conference Center

W2511 WI-23

Green Lake, WI 54941

[(920) 294-3323](https://www.google.com/search?q=green+lake+conference+center&rlz=1C1GGRV_enUS759US759&oq=green+lake+conferenc&aqs=chrome.0.0l3j69i60j69i61j0.3105j0j7&sourceid=chrome&ie=UTF-8&safe=active&ssui=on)

**Program Dates and Time:** October 28-30, 2019 - 8:00AM - 4:30PM

**Course Description:** The Wisconsin Honor Guard Association (WHGA) is offering a 3-day law enforcement honor guard training designed for beginners and newly formed or inexperienced honor guard units. The overall objective will be for the student to be trained on how to perform honor guard functions relevant to Category I (LODD) & Category II funerals (retiree/active off-duty).

**Topics of Instruction:** The instruction will include training in basic drill and ceremony including principles of marching, facing movements, and saluting. In addition, there will be instruction on the rifle manual and the protocols for casket watch, casket team, and color presentation/posting/retrieval. Finally, time permitting, additional protocols such as parade marching and flag folding will be addressed.

**Program Length:** 24 Hours **Maximum Enrollment:** 40 Students

**Prerequisites:** Law Enforcement Certification

**Registration Deadline:** October 23rd, 2019

**Instructor/Vendor:** Wisconsin Honor Guard Association - (WHGA)

**Payments: coordinate with Treasurer Eric Hansen:** EHansen@menomonee-falls.org

Pay via Paypal (link found on WHGA website),

Or, mail to: Officer Eric Hansen c/o Menomonee Falls Police Department

W156N8480 Pilgrim Rd,

Menomonee Falls, WI 53051

[Phone](https://www.google.com/search?q=menomonee+falls+police+department+phone&sa=X&ved=0ahUKEwj53eHBuabZAhXl7oMKHew8Cs4Q6BMIpwEwFA): [(262) 532-8700](https://www.google.com/search?source=hp&ei=YreEWvP6HNfTjgTC2LiYCQ&q=menomonie+falls+police+departmetn&oq=menomonie+falls+police+departmetn&gs_l=psy-ab.3..0i13k1l6j0i22i30k1l4.1974.15979.0.16234.35.30.0.4.4.0.239.3242.5j22j1.29.0....0...1c.1.64.psy-ab..2.33.3464.6..0j46j35i39k1j0i131k1j0i20i264k1j0i46k1j0i10k1j0i13i30k1j0i22i10i30k1.83.yI-Zp4wfSsc)

**Program Costs:** $400 covers the cost of training, hotel, (Monday and Tuesday night) and meals (Monday – lunch and dinner, Tuesday – breakfast, lunch, and dinner, Wednesday – breakfast and lunch).

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For those who won’t be staying at GLCC, lunch is on site and is included in the program fee (plus a $5 per day/facility fee). Cost for those not staying will be $195 for the training, fees, and lunch for the 3 days.

Additionally, a fun event is scheduled for the evening of Tuesday, Oct. 29, by bonfire. No cost to attend this.

All costs will be paid to WHGA who will coordinate with GLCC.

**Lodging**: Rooms will be in the hotel-style buildings at GLCC, where there are TVs in the lounge at the end of the hallway, and WiFi available (but no TVs in the rooms). Lots of recreational opportunities are available on site. Please visit their website, <https://glcc.org/index.html>, or contact them at [(920) 294-3323](https://www.google.com/search?q=green+lake+conference+center&rlz=1C1GGRV_enUS759US759&oq=green+lake+conferenc&aqs=chrome.0.0l3j69i60j69i61j0.3105j0j7&sourceid=chrome&ie=UTF-8&safe=active&ssui=on) with any specific questions.

**Items to Bring:** Full Honor Guard uniform, ceremonial rifles used by your unit (if available), flags and stanchions (if available). If no Honor Guard uniform is available, a standard uniform with headgear is suitable.

Questions regarding the training? Contact Det. Gwen Ruppert at e-mail [ruppert@danesheriff.com](mailto:ruppert@danesheriff.com) or (608) 444-4517 or Det. Mike Herrmann at [michaelherrmann@co.manitowoc.wi.us](mailto:michaelherrmann@co.manitowoc.wi.us) or (920) 973-3176.